

MEETING AGENDA

MEETING INFORMATION

MEETING DATE	Oct. 20, 2020	MEETING TIME	6:30 PM
MEETING NAME	Core Planning Committee meeting #2	MEETING LOCATION	Ely Library

PROJECT NAME Ely Library Planning

FEH PROJECT NUMBER

PURPOSE FEH DESIGN process

DISCUSSION

1. **Goals for Success Draft review**
 - a. Review LEED score card - Client expectations for sustainability
2. **Program of spaces**
 - a. Review the program of spaces developed through the planning tool.
 - b. Site lot size 50'x140' & 50'x140' = 14,000 SF
3. **Facility condition assessment update**
 - a. Review status of the report
4. **Advisory Task Force (ATF)**
 - a. Status of recruitment of the ATF members by the Core Committee
 - b. Preparation for the first ATF/Public meeting 6:00 PM Oct. 26
 - i. Set up Zoom meeting send invites, post public meeting, Hybrid?
 - ii. Review ATF meeting agendas
5. **Timeline**
 - a. ATF Meeting #1 Oct. 26
 - b. Core Planning meeting #3 Nov. 5
 - c. ATF Meeting #2 Nov. 11
 - d. Core Meeting # 4 Nov. 11
 - e. Design SPARK workshops Nov. 19 & 21 - format to be determined
6. **Other items**
 - a. Other site available adjacent to fire department; others?
7. **Next steps, assignments, and next meetings**
 - a. **FEH DESIGN**
 - b. **Core Committee**