

# 2021 Winterfest Vendor Fair Guidelines

Saturday, December 11<sup>th</sup> 10:00 a.m. – 3:00 p.m.

## Location:

Ely American Legion  
1545 Main St. Ely, IA

Setup Times: Saturday, Dec. 11 8:00 am to 10:00 am

Selling Time: Saturday, Dec. 11 10:00 am to 3:00 pm

## When:

## Contact Information:

[ElyIowaWinterfest@gmail.com](mailto:ElyIowaWinterfest@gmail.com)

**Theresa Grieder**

319.310.4671 (please leave a message)

**Sarah Sellon**

319.848.7616

## Mailing Address for Application/Fee (Cash or Checks accepted - Make Checks payable to "Ely Winterfest")

Ely Public Library  
Attn: Sarah Sellon  
PO Box 249  
Ely, IA 52227



## Stall Sizes and Details:

- Stalls are inside. Tables and chairs are available for use and will be provided as shown in the image on the other side.
- Electricity and water will not be available.
- Vendor's selling area should be neat and clean at all times; area should be clean and free of all debris before the vendor leaves the fair.
- There will be no smoking in the vendor area.

## Fair Fees and Paperwork:

- \$35 per space (to be collected in advance).
- Fair fees must be received with signed paperwork (application below) before your space will be reserved. Bad checks will be charged a \$25 fee.
- All local and state taxes are the responsibility of the vendor.
- Include your preference (upstairs or downstairs) and the booth number you prefer. List your 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> choice(s). (see attached image)
- **Space assignments will be made in the order payments are received.**

## Acceptable Products

- Hand crafted items (jewelry, woodworking, fabric crafts, candles, baked goods, etc)
- Home based businesses (ex - Pampered Chef, Scentsy, Avon, etc)

Vendor Name: \_\_\_\_\_

E-mail: \_\_\_\_\_

# of Spaces: \_\_\_\_\_ X \$35 per space = \$ \_\_\_\_\_

Phone: \_\_\_\_\_

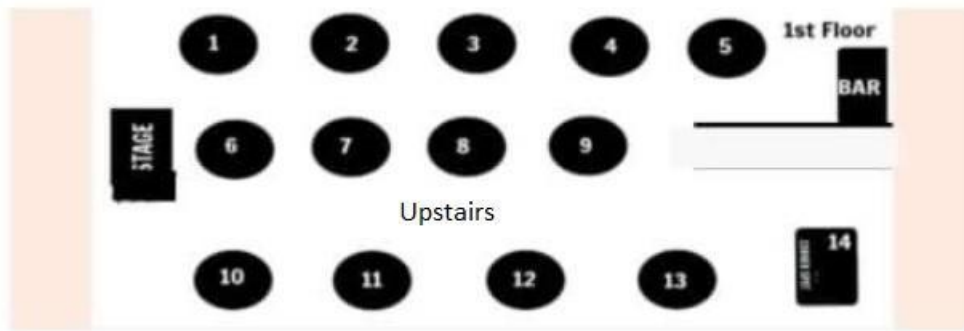
Vendor Address: \_\_\_\_\_

Products: \_\_\_\_\_

To the fullest extent permitted by law, \_\_\_\_\_ vendor(s) agrees to indemnify and hold harmless the City of Ely, Ely Public Library, Friends of the Ely Public Library, Ely American Legion, Winterfest Businesses, employees and volunteers associated with these groups against any and all claims or loss arising out of participation in the 2021 Winterfest Vendor Fair.

Vendor Signature: \_\_\_\_\_

Date: \_\_\_\_\_



1<sup>st</sup> Choice:    upstairs    downstairs

#

2<sup>nd</sup> Choice:    upstairs    downstairs

#

3<sup>rd</sup> Choice:    upstairs    downstairs

#

