

MEETING MINUTES

ISSUE DATE 16 November 2020

MEETING INFORMATION

MEETING DATE	11 November 2020	MEETING TIME	7:15 pm
MEETING NAME	Core Planning Committee meeting #4	MEETING LOCATION	Virtual Zoom Meeting
PROJECT NAME	Ely Library Planning		
FEH PROJECT NUMBER	2020313		
MINUTES PREPARED BY	Christy Monk		

ATTENDEE NAME	ORGANIZATION	PHONE	EMAIL
<input checked="" type="checkbox"/> Kevin Eipperle	FEH DESIGN	563.583.4900	kevine@fehdesign.com
<input checked="" type="checkbox"/> Christy Monk	FEH DESIGN	563.583.4900	christym@fehdesign.com
<input checked="" type="checkbox"/> Emily Sewell	FEH DESIGN	563.583.4900	emilys@fehdesign.com
<input checked="" type="checkbox"/> Karen Greiner	FEH DESIGN	563.583.4900	kareng@fehdesign.com
<input checked="" type="checkbox"/> Sarah Sellon	Library Director	319.848.7616	ssellon@ely.lib.ia.us
<input checked="" type="checkbox"/> Jaime Allard	Library Board, Rural Trustee		jaime_allard@msn.com
<input checked="" type="checkbox"/> James Higdon	Library Board, President		higsmac@mac.com
<input checked="" type="checkbox"/> Christy Frese	Library Board, Vice Pres		csfrese@aol.com
<input checked="" type="checkbox"/> Alan Wery	Library Board, Secretary		wery@southslope.net
<input checked="" type="checkbox"/> Carrie Ebel	Library Board Trustee		mattcarrie@southslope.net
<input checked="" type="checkbox"/> Jennifer Norman	Library Board Trustee		jkledford@gmail.com
<input checked="" type="checkbox"/> Bailey Freese	Library Board Trustee		freesebm@gmail.com
<input type="checkbox"/> Clary Illian	Fmr. Library Board Trustee		clary@southslope.net
<input checked="" type="checkbox"/> Dan Whitaker	City Council Member		danwhitaker319@msn.com
<input type="checkbox"/> Kay Hale	City Council Member		kfranhale@southslope.net
<input checked="" type="checkbox"/> Adam Thompson	City Administrator	319.848.4103 x 5	cityadmin@elyiowa.com

DISTRIBUTION Core Committee, Design Team

PURPOSE FEH DESIGN process

DISCUSSION

1. Review Advisory Task Force (ATF) Meeting #2
 - a. The group thought it was nice to hear from people who weren't at the first public meeting
 - b. The poll to weight the decision-making-criteria had nice participation
 - c. Sarah will distribute a paper copy of the poll questions for individuals who were not able to respond or who do not have access to a computer.
2. Logistics for SPARK workshops Nov. 19 & 21
 - a. Zoom meeting for virtual presentations and during the day



- b. A zoom poll will be utilized to identify the top two concepts
 - c. A Survey Monkey survey will be utilized to get input about any of the options.
 - d. Website as hub for Design Concepts – www.FEHdesignSparks.com
 - e. Hosts for workshops – this will be entirely virtual and will be needed during the day Zoom meetings
3. Timeline
- a. Design SPARK workshops Nov. 19 & 21 – Virtual Format using Zoom and Website (www.FEHdesignSparks.com)
 - b. ATF Meeting #3 – November 19 at 6:00PM
 - c. ATF Meeting #4 – November 21 at 1:00PM
 - d. Core Committee Meeting #5 – November 21 at 2:30PM or whenever the ATF meeting is over
4. Other items
5. Next steps and assignments
- a. FEH DESIGN
 - i. Prep for the Spark Session on November 19 & 21
 - ii. Identify location of the Solon Bank lot
 - iii. Develop the library diagrams for each site option
 - b. Core Committee – Attend the public meetings and encourage attendees
 - c. Sarah and Adam were going to determine if the identified sites are available

This is the author's understanding of the items discussed. Please notify us of any discrepancies within 7 days so revised minutes can be issued.

ATTACHMENTS None