

MEETING MINUTES

ISSUE DATE 3 December 2020

MEETING INFORMATION

MEETING DATE	19 November 2020	MEETING TIME	12:00 pm
MEETING NAME	Spark Session Day 1 Noon Meeting	MEETING LOCATION	Virtual Zoom Meeting
PROJECT NAME	Ely Library Planning		
FEH PROJECT NUMBER	2020313		
MINUTES PREPARED BY	Emily Sewell		

ATTENDEE NAME	ORGANIZATION	PHONE	EMAIL
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DISTRIBUTION Core Committee, Design Team

PURPOSE FEH DESIGN process

DISCUSSION

1. Review the current options:
 - a. A1 – Existing Library Site with a one-story addition to the north and a two-story addition to the east of the existing building. The existing storage and program rooms would be demolished.
 - i. The size of the community room looks small and not easily expandable.
 - ii. The plan doesn't have the children's program room adjacent to the community room space.
 - iii. There was support for the outdoor rooftop program area.
 - iv. The existing roof needs to be modified to create a gable rather than the existing hip on the east side.
 - b. B1 – Walker site with a one-story building with a parking lot on the existing library properties to the north.
 - i. There were concerns about the safety crossing the street from the parking lot.
 - ii. The handicapped spaces would be incorporated with the development of the walker site.
 - iii. This plan accomplishes the combined community room and children's program room.
 - c. C1 – Post Office site with a 1 story building
 - i. They liked the "openness" of the plan.
 - ii. There may be a business on Dows that will be built to the west of the post office.



- iii. There is an additional plot directly to the south of the post office which can be included in the plot being studied for this option.
 - 1. This could serve as outdoor program space.
 - d. D1 – Elevator site with a one-story building and parking lot
 - i. There was good support for the outdoor program space outside of the meeting rooms.
 - ii. Typical library parking requirements are 3 spaces per 1,000 square feet which comes to about 54 spaces.
 - 1. This is ultimately up to the authority having jurisdiction over the zoning.
 - iii. There are also about 6 parallel parking spaces on the street in this plan.
 - iv. This plan does not have a basement storm shelter
 - 1. A storm shelter does not need to be in a basement. Any space can be designed as a FEMA shelter or a “hardened space” to serve as a storm shelter.
 - e. E1 – Vista North with a one-story building and parking
 - i. This site is currently in discussions to be developed into a car wash and storage facility.
 - f. F1 – Vista South with a one-story building and parking
 - i. There are potentially some changes coming to the intersection to the north of this site.
 - ii. There was great support for the outdoor program space and the solution to dealing with the flood water line to the south and west on the site.
 - iii. There is still concern over the crossing at State Street for pedestrians.
 - g. G1 – City Hall site with a two-story building and parking.
 - i. According to the FEMA maps, most of this site is in the 100-year floodplain.
 - ii. There may be issues moving the bike path due to grant moneys used in its construction.
 - iii. Locating the children’s area on the second floor is not ideal.
 - h. H1 – Dows site with a one-story building and parking
 - i. This option would be ideal to create a campus with a recreation facility to the southwest of the new library.
 - i. H2 – Dows site with a one-story building and parking
 - i. If the building was narrow enough near the road, the new library drive lane could be extended to the back of the site for future expansion or additional buildings.
 - ii. There is no indication that this lot is available.
 - iii. This is not a great location to get to.
 - j. I1 – City Park site with a one-story building and parking
 - i. This site is hard to get to and is often congested with events at the park.
 - ii. The field to the southeast of this site it used for overflow parking.
 - iii. There are concerns that the parking may be taken up by the people visiting the city park and not the library.
2. Narrowing down the options
- a. The City Hall site (G) was deemed not best due to the floodplain map.
 - b. The Vista North site (E) may not be a site option due to development.
 - c. The Walker site (B) is not ideal because it does not allow for any future expansion, which was identified as one of the most important criteria for stakeholders.
 - d. The post office site (C) was also deemed not ideal due to the site size.
3. Studying Further
- a. A – Rather than the children’s area on the second floor, move the meeting rooms up so that staff would not be needed on the second floor.
 - b. D – This site seems viable.



- c. F – This site also seems viable.
- d. I – Look at the option for shared parking with the city park.

This is the author's understanding of the items discussed. Please notify us of any discrepancies within 7 days so revised minutes can be issued.

ATTACHMENTS None