

Ely Public Library

Behavior on Library Property Policy

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Please enjoy the Library while respecting the rights of others.

The following behaviors will not be allowed. Engaging in one or more of these behaviors may result in suspension of use of the Library either for a defined period of time or permanently:

- Leaving children unsupervised [see also "Unattended Children Policy"]
- Improper Internet, computer or other device usage
- Verbal altercations
- Harassment
- Physical altercations including assault or violent acts
- Threats of physical harm
- Loitering
- Sexual misconduct
- Theft
- Mutilation of Library property and/or items in the Library collection
- Reconfiguring computer software or other devices offered by the Library
- Possession of deadly weapons
- Vandalism
- Cursing, obscene or abusive language
- Smoking (in the library or on library grounds)
- Using or bringing controlled substances into the Library or on the grounds
- Drinking or bringing alcoholic beverages into the Library or on the grounds
- Coming onto Library property while intoxicated or under the influence of controlled substances

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- Food or drink at Library computers
- Outside food unless it is during a special event/program hosted by the Library
- Removing Library materials or equipment without checking these out properly by Library staff at the Circulation Desk
- Misusing, damaging, defacing and/or removing without authorization anything from the Library building and grounds
- Soliciting and/or selling without prior approval of Library management
- Running, shouting, and/or roughhousing
- Disturbing others with loud talking, including use of portable phones and other electronic devices
- Distributing leaflets or posting notices not authorized by Library staff and/or the Library Board
- Playing music or other media at a level that is disruptive to other guests
- Service animals are allowed. From time to time, animals, etc. may be used in Library programs with the permission of the Library Director and only under certain conditions that address the safety of guests and care of the facility.

When the above listed behaviors are observed, Library staff may, with reasonable discretion, impose disciplinary action against those persons who are not abiding by this policy by imposing limits on the use of Library services and/or facilities. Library staff may call local law enforcement officers to assist in the enforcement of this policy.

When Library staff observes other behaviors that are not listed, staff may impose reasonable disciplinary action. Such behaviors are those that appear to be threatening, abusive and/or disruptive of person and/or property.

Any disciplinary action shall include a predefined beginning and ending set by the Library Director and/or his/her designee. Staff will give one warning and will ask the patron to leave the library for the day if the warning is ignored. A two-week suspension will be imposed for more serious offenses and when repeated warnings are not effective. If the suspended patron is under 18, a parent or guardian will be notified of the suspension. The staff will involve law enforcement for illegal offenses and/or when a patron refuses Library Staff's order to leave the library. Illegal behaviors within the library will result in suspension of a duration of time to be determined by the library

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director and approved by the board. Library privileges of frequent offenders may be suspended. An incident report will be filed when a suspension occurs.

Library property includes both grounds and the building.

Policy passed by the Ely Public Library Board on 4/1/09

Amended and approved 2/1/12

Amended and approved 4/1/2015